



An **abstract guide** has been prepared to assist authors and includes templates for authors seeking guidance. Note - these are guides only and submissions don't have to follow the exact framework in the templates.

The conference organisers recommend that you use the section headings below to help with the presentation of your information.

Please note that if you feel a particular section heading is not relevant or there is a section heading you would like to add that helps to clarify your abstract then please add or delete at your discretion.

	Research Paper	Practice / program	Policy
Presentation Title	<ul style="list-style-type: none"> Please provide a title that describes the work. 		
Organisation	<ul style="list-style-type: none"> Who is/has been the leading organisation undertaking the work? 		
Background/Introduction	<ul style="list-style-type: none"> What is/was the issue? 	<ul style="list-style-type: none"> What is the practice/program? 	<ul style="list-style-type: none"> What is the policy? Is it Organisational, Corporate, Legislative?
	<ul style="list-style-type: none"> Why is/was there a need for the work? i.e. what is the rationale? 		
	<ul style="list-style-type: none"> Is/was there any community participation? 		
Aims/Objectives	<ul style="list-style-type: none"> What are/were the aims and objectives for the work? i.e. what is the rationale? What does it set out to achieve? 		
Target	<ul style="list-style-type: none"> Who are/were the target group/stakeholders? e.g. what age groups, gender, ethnicity, community organisations 		
	<ul style="list-style-type: none"> Where is/was the work located and its geographic impact? e.g. local, state, national, international 		
Methods / Implementation	<ul style="list-style-type: none"> What did you do? (Provide a clear and precise description) Why was this method chosen? How is/was the research implemented? What is/was the timeframe? Were any specialised techniques used? (please describe) What analysis was undertaken and technique(s) used? 	<ul style="list-style-type: none"> How does the practice/program work? How has the practice/program been implemented and who is responsible for implementation? What has been the timeframe? 	<ul style="list-style-type: none"> How does the policy work? What does the policy cover? How has the policy been implemented and who is responsible for its implementation? What has been the timeframe for policy implementation and its milestones?

Results/Evaluation	<ul style="list-style-type: none"> • How have you monitored/evaluated the work? • What did you find? Do you have evidence that it works • What changes/benefits have been experienced by the target group from the research project/study (Short-term and long term)? • Has the work achieved its aims/objectives? • Have there been any unexpected outcomes? What were they? 		
Discussion	<ul style="list-style-type: none"> • What is the meaning of the results? • Will the research continue into the future? 	<ul style="list-style-type: none"> • How will the practice/program and its benefits continue into the future? 	<ul style="list-style-type: none"> • How will the policy and its benefits continue into the future?
	<ul style="list-style-type: none"> • Can the work be replicated with other groups and in other areas? 		
	<ul style="list-style-type: none"> • What did you and other stakeholders learn from the work? 		
	<ul style="list-style-type: none"> • What were the main challenges in implementing the work? How did you meet these challenges or difficulties? 		
	<ul style="list-style-type: none"> • What would you do the same/differently if you implemented such work again? 		
	<ul style="list-style-type: none"> • Do you have any advice for others implementing a similar research project/study? 		
Conclusion	Provide a brief summary of the major findings from the work .		
Acknowledgements	<ul style="list-style-type: none"> • What was the research project/study budget and/or funding source? List any partners, contacts, links or resources that you found particularly useful in carrying out your research which could be helpful to others.		
References	Please use a numbering system in brackets in text e.g. (1) and number your reference. Maximum ten references.		